



FINAL

**WEARE BOARD OF SELECTMEN
MEETING MINUTES
October 25, 2010**

PRESENT: Thomas Clow, Chairman; Richard Butt, Vice-Chairman; James Donison, Selectman; Keith Lacasse, Selectman

RECORDING SECRETARY: Naomi Bolton, Town Administrator

GUESTS: Jan Snyder, Treasurer; Frank Campana

I. CALL TO ORDER:

The meeting was called to order by Chairman Clow at 7:00 PM.

II. MANIFESTS:

Chairman Clow moved to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated October 28, 2010 in the following amounts:

Accounts Payable	\$153,961.18
Gross Payroll	\$ 37,865.11 (Includes Police Details, Taxes, Credit Union)
TOTAL	\$ 191,826.29

Selectman Lacasse seconded the motion, all in favor.

III. OTHER BUSINESS:

Tax Anticipation Note Discussion: Jan Snyder, Treasurer was present to go over information regarding borrowing money in anticipation of taxes. Ms. Snyder said that she has sent out requests from three (3) banks for quotes on the rate for a \$1.5M tax anticipation note. The bids are due in by tomorrow at 11 PM. Once she gets the quotes she will bring the paperwork back next week for signatures.

November 2nd Election: Chairman Clow will bring this topic up again next week while the entire board was there, but there needs to be a Selectman present all day at the elections. He would like to know what everyone's availability is for that day. Selectman Donison indicated that he could do 7 AM to 10 AM. Vice Chairman Butt indicated he could do 10 AM to 1 PM. Chairman Clow indicated that he would do 1 PM to 4 PM. The last 3 hour shift can be finalized next Monday when the full board is present.

Library Bids: These were discussed again this week because more information was needed. The board didn't feel that we had all the information still to make an award. Selectman Donison stated that he would stop by the Library on Thursday evening to see if the sashes are in need of repair or not. Naomi is to contact Chris Hague regarding the situation of painting the windows. Selectman Lacasse stated that he would give John Turner a call to discuss the floor bids. This will be revisited next Monday evening.

November 29th Meeting: Chairman Clow informed the board to know that he will not be here for the November 29th meeting.

Welfare/Health Vacant Positions: Naomi informed the Board that Donna Meuse's last day was Friday and wanted to know if the board would like to run an advertisement for this position(s). There has been one person who expressed an interest in the Welfare part and there has been two interested in the health part of the job. All three of these were people that knew or worked with Donna in the past. The board would like to post the position as combined but indicate that they also could be split.

Website: Vice Chairman Butt asked the boards permission to work with the person that submitted information and a demo regarding the Town website. The Board indicated that would be fine.

IV. ADJOURNMENT:

As there was no further business to come before the board, Chairman Clow moved to adjourn at 8:15 PM; Vice Chairman Butt seconded the motion, all in favor.

Respectfully submitted,

Naomi L. Bolton
Town Administrator